

**IGFOA - Chicago Metro Chapter Board Meeting**  
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## **July 23, 2024 Agenda**

- I. Welcome and Roll Call
  - Susana Arroyo, President
  - Denise Joseph, Immediate Past President
  - Brian Smith, Vice President
  - Jeremy Andrykowski, Treasurer
  - Jamie Cunningham, Secretary
  - Kevin Baumgartner, 1<sup>st</sup> Member-at-Large
  - Cari Mertes, 2<sup>nd</sup> Member-at-Large
  - Debbi Gilles, Program Support
  - Elizabeth Holleb, IGFOA President
  - Diane Lantz, IGFOA Executive Director
  - Beth Beaty, IGFOA Sr. Association Manager
- II. Approval of Minutes (*Jamie*)
  - a. June 25, 2024
- III. Treasurer's Report (*Jeremy*)
  - a. May 2024
- IV. 2024 Calendar Planning
  - a. Lunch and Learn plus Happy Hour – October 10<sup>th</sup>, 2024 at Shaw's Crab House, Schaumburg
    - 1. "IDOR-Grocery Tax Elimination" presentation (Jeremy)
    - 2. "Cash Flow Forecasting" presentation (Susana)
  - b. 2024 Holiday Gathering – December 6, 2024 at Maggiano's in Naperville
    - i. Holiday Fundraiser
- V. Update from IGFOA President (*Elizabeth*)
- VI. Update from IGFOA Staff (*Diane and/or Beth*)
- VII. Other Business
- VIII. Meeting – TBD (currently scheduled for August 27<sup>th</sup>)
- IX. Adjourn

**IGFOA - Chicago Metro Chapter Board Meeting**  
**June 25, 2024**  
**Meeting Minutes**

I. Welcome and roll call: Susana called the meeting to order at 12:00 P.M.

Members Present:

Susana Arroyo – President  
Jeremy Andrykowski – Treasurer  
Jamie Cunningham – Secretary  
Kevin Baumgartner, 1st Member-at-Large  
Cari Mertes, 2nd Member-at-Large  
Debbi Gilles – Program Support  
Elizabeth Holleb – IGFOA President  
Diane Lantz – IGFOA Executive Director  
Beth Beaty – IGFOA Sr. Association Manager

Members Absent:

Denise Joseph – Immediate Past President  
Brian Smith – Vice President

II. Approval of minutes:

a. April 23, 2024 - meeting minutes were reviewed. Susana motioned to approve. Kevin seconded. Elizabeth mentioned a correction to the President's report, the minutes should read, met on May 10<sup>th</sup>. All were in favor. Motion carried and Minutes were approved as amended.

III. Treasurer's report:

a. The Treasurer's Report for the period ending – March 2024 – was reviewed. Kevin motioned to approve. Jamie seconded. All were in favor. Motion carried. and the Treasurer's report was approved.  
b. The report includes payment for the holiday event and partner allocations to chapters will be approved in August by the IGFOA Board.

IV. 2023 Calendar Planning:

a. The Metro Board is going to try to organize a half day educational session in October (avoiding the 17<sup>th</sup> and the 3<sup>rd</sup> due to other events). The idea is to have speakers for both the grocery tax legislation and direction on how to implement the grocery tax locally. In addition, Sophia Anastopoulos can present Cash Flow Forecasting if she's available. Possible location Shaw's Crab House starting at 12:30 p.m. and ending around 4:30 pm or 5 p.m.  
b. 2024 Holiday Gathering is secured– December 6, 2024, at Maggiano's in Naperville  
c. Conference scholarship was discussed, typically the chapter boards donate funds for 1-3 scholarships. The cost is \$375. Jeremy mentioned we could offer a scholarship to

the event we are planning in October as an alternative. Jamie mentioned we could donate towards the professional advertisement that GEN and Membership are putting together for IGFOA. Susana will follow up with a survey.

d. Susana asked that the Board think about what fundraiser we'd like to support at the Holiday event, and we'll discuss in July.

VI. Update from IGFOA President (*Elizabeth*)

a. IGFOA Board released an RFP for Management Services on June 21, 2024 to 8 firms and proposals are due by July 26, 2024.

VII. Update from IGFOA Staff (*Beth*) –

a. Basic Governmental Accounting Seminar in Rockford on July 18<sup>th</sup>, encourage new people to register.

VIII. Other Business

IX. Next Meeting – July 23,2024, at 12:00PM – Virtual

X. Adjourn

Jeremy motioned to adjourn. Jamie seconded. All were in favor. The motion carried and the meeting was adjourned at 12:45 P.M.

Meeting minutes prepared by Jamie.

# UNAUDITED

6/30/2024  
10:47 AM

## Illinois Government Finance Officers Association Statement of Revenue and Expense For the Eleven Months Ending Friday, May 31, 2024

|   | <i>Curr Month<br/>Actuals</i> | <i>YTD<br/>Actuals</i> | <i>YTD<br/>Budget</i> | <i>YTD<br/>Variance</i> | <i>Annual<br/>Budget</i> | <i>YTD Act<br/>to YTD Bud<br/>Var%</i> |
|---|-------------------------------|------------------------|-----------------------|-------------------------|--------------------------|--|
| <b>CHICAGO METRO CHAPTER</b>                      |                               |                        |                       |                         |                          |  |
| <b>Chicago Metro Revenue</b>                      |                               |                        |                       |                         |                          |  |
| Events Revenue                                    | 0.00                          | 5,667.00               | 0.00                  | 5,667.00                | 0.00                     | 0.0%                                   |
| Other Revenue                                     | 0.00                          | 2,598.00               | 0.00                  | 2,598.00                | 0.00                     | 0.0%                                   |
| <b>Chicago Metro Revenue</b>                      | <b>0.00</b>                   | <b>8,265.00</b>        | <b>0.00</b>           | <b>8,265.00</b>         | <b>0.00</b>              | <b>0.0%</b>                            |
| <b>Chicago Metro Expense</b>                      |                               |                        |                       |                         |                          |  |
| Event   | 0.00                          | 9,190.51               | 0.00                  | 9,190.51                | 0.00                     | 0.0%                                   |
| Supplies  | 0.00                          | 0.00                   | 0.00                  | 0.00                    | 0.00                     | 0.0%                                   |
| Miscellaneous Expense                             | 0.00                          | 189.88                 | 0.00                  | 189.88                  | 0.00                     | 0.0%                                   |
| <b>Chicago Metro Expense</b>                      | <b>0.00</b>                   | <b>9,380.39</b>        | <b>0.00</b>           | <b>9,380.39</b>         | <b>0.00</b>              | <b>0.0%</b>                            |
| <b>NET INCOME (DEFICIT) CHICAGO METRO CHAPTER</b> | <b>0.00</b>                   | <b>(1,115.39)</b>      | <b>0.00</b>           | <b>(1,115.39)</b>       | <b>0.00</b>              | <b>0.0%</b>                            |

Chicago Metro Chapter Cash Balance as of June 30, 2024 = \$1,409.60